## TOWN OF BRIDGETON BOARD OF COMMISSIONERS MEETING MINUTES MAY 14, 2024 AT 7:00 PM

CALL REGULAR BOC MEETING TO ORDER

ROLL CALL OF TOWN OFFICIALS: MAYOR CHITTICK, COMMISSIONERS' TYNDALL, TREMBLAY, ALEXANDER, TREY FURGUSON, TONYA WHITLEY BELL, CECI CHITTICK, SUSAN LUPER, REID PARKER, JEFF HOLZBACH, SIX VISITORS INVOCATION – COMMISSIONER TYNDALL PLEDGE OF ALLEGIENCE – LED BY MAYOR CHITTICK

CONSIDERATION OF APPROVAL OF AGENDA AS PRESENTED:

Motion: Keith Tyndall Second: Randy Alexander

Carried

Consider approval of the meeting minutes For the following Meetings:

April 9, 2024 April 23, 2024

Motion: Keith Tyndall Second: Paul Tremblay

Carried

Police Report: Included report read by Police Commissioner Tyndall as Chief Barney was not in attendance. Ceci also reminded everyone of Back The Blue and the banquet being held to acknowledge the Bridgeton PD and other local Law Enforcement programs in the area. The mayor asked if anyone had any questions regarding the death on B Street. There were none.

Financial Report: Clerk Whitley Bell Motion: Keith Tyndall Second: Paul Tremblay Carried Mayor's Report: Informed the Town that Steve Tyson has assisted with a Grant for the Town of Bridgeton for an amount between 100-200 dollars for work on our sidewalks.

Billing, Planning and Zoning Report: Chair Chittick and Jeff Holzbach. Zoning and Planning Administrator Bill Howard suggested a billing increase to get in line with the City of New Bern's building permit prices. He suggested this to take place over a span of around 6 months. Our Building Inspector, Jeff Holzbach said get it all over with and do the increase now. The motion was made by Keith Tyndall to make the increases. Seconded by Randy Alexander. The motion carried. The mayor was absolutely adamant that none of our prices would be higher than the City on these Building Permit components. These prices should be updated within the next 30 days. In progress for the rezoning process as per Aaron and the accompanying email communication.

Administrative Report: Clerk Whitley-Bell

Attorney's Report: Trey will Cover this meeting

Reid had an observation to give the Town regarding the receipt of our grants. The Town has a 499K threshold for the State and a 699K threshold for Federal regarding Grant Awards for the town in the period of one year. More than that and the Town then is open to and usually will be audited for the accounting of the funds. It is usually best to make sure these funds are received in two separate periods to avoid that process whenever possible. The Clerk will advise Rivers and Associates of this process and the subsequent concerns thereof.

## **OLD BUSINESS:**

Any new information on the renaming of A,B and C Streets: Keith Tyndall advised that while in progress, there is no information to report at this time. A suggestion for the A Street name was "Sunset".

ECC Minimum Housing Code has been pencilled in as a line item in the budget for 2024-2025.

Approve Bills against the Town

Motion: Keith Tyndall Seconded: Paul Tremblay Tyndall questioned the Legal invoice for the BOC Meeting. Then the Motion Carried.

Commissioner Tyndall has contracted for the installation of the utility pole in Blades Park. We have run into some technical difficulties regarding the install as previously proposed. Duke Energy will meet with the Town Representative so that they will know exactly where the pole is supposed to go. Once the pole is installed, the rest of the process will be carried out by the contractors and associated people involved in this venture. Paul Tremblay has volunteered to build the platform needed for this project. We will probably need volunteers to assist with the setting of the pole. May be able to kidnap a bucket truck for this process.

All Budget wish list items need to be turned into the Clerk no later than Wednesday afternoon to be considered for the next budget. She will be staying late Thursday, from 5-6, for anyone that has any questions, concerns or suggestions for the upcoming Budget.

The back up system for security of our online presence and third party monitoring has been highly recommended by our IT Guru, Bill Howard. It would be supplied by Black Point Software. The threat of third party infiltration and even hijacking of our data and files is very real. Pricing is approximately \$5500.00 and would be incorporated and implemented in the 2024-2025 budget. Motion was made by Randy Alexander to implement this program. Seconded by Keith Tyndall and it carried.

The process for the Town to approve Mr. Grant Elwood to work on the sidewalk removal is at the point for Mr. Grant has submitted a plan for the proposed work that he will be doing. Aaron is saying that the Town needs a contract between the Town and Mr. Elwood for this to be done. As he was under the impression that Mr. Elwood would be paid. Mr. Elwood is donating time and materials for this work. As the sidewalks are horrible, unsafe and an extreme liability to the town, the Council sees no reason why Mr. Elwood could not do as he as asked. Commissioner Tyndall said that Mr. Elwood has the biggest house in town, is the nicest guy in town and wants to help beautify and reduce the town's liability by removing a terrible sidewalk stretch in front of his home. If the Town does this, the Town's cost will be at least \$20,000.00. To bring up legal hoops of liabilities that will probably never happen, is not really in the best interest of the TOWN in this particular instance. Mr. Elwood wants to do something nice for the town. Let him do it. The Mayor noted that Aaron is trying to protect the Town and its interests. The Mayor wanted to reiterate that the planning board was also involved in this process as a matter of established policy. Again, Commissioner Tyndall stated that the Planning Board was a recommendation capacity board and was not needed for this decision. Planning Chair Chittick reiterated that the Town needed to be aware of the fact that

precedence is set with the decisions out of the realm of the Town policy regarding the Planning board and its recommendations. Comm. Tyndall brought up several past instances where residents beautified the Town's right of way without going through the planning board. Motion was made by Keith Tyndall and seconded by Randy Alexander to do what he has planned by the sidewalk. Motion carried.

## **NEW BUSINESS:**

Consideration of the Line-Item Transfers as listed on the following page. Motion made by Keith Tyndall and seconded by Paul Tremblay. Motion Carried.

Consider the removal of the dead Tree by American Tree behind DeVoot. Cost will be \$2000.00 and will be included in the 2024-2025 Budget as agreed upon by both American Tree and the Town. Motion by Randy Alexander and seconded by Keith Tyndall. Motion carried.

Consideration of American Youth Football and Cheerleaders using the back edge of our park for their local teams to practice. Ms. Katlyn Thomas will address their program and requests from us and the use of Blades Park. The County refused to let them use the land on the outside of the park. They have now asked to use the piece of property by the water as their practice field. Motion was Made by Randy Alexander to allow the Youth Football and Cheer to use Vernon Blades Park as their practice field after signing the appropriate paperwork and liability releases. Seconded by Keith Tyndall and the motion carried. We hope this will bring about even more collaboration's with youth related organizations. Paul will be the contact person for this endeavor. We bless your activities.

Ms. Luper is asking that the Town start charging for the use of the park, where it has been a no charge venue in the past. It takes time, effort and people do not always clean up after themselves after their party leaves the gazebo. Ms. Susan ends up cleaning up after them and picking up silk rose petals in 90 degree weather is no fun. She has heard of fees as high as \$75.00 but suggests for our Town to charge, but charge a minimal fee of \$25.00. This will also help with the utility fees. These funds will go back to the Park Budget line item as a debit. Motion to approve made by Keith Tyndall and seconded by Randy Alexander. Motion carried.

Ms. Susan brought to our attention a leak in the community room at the PD Building. Sink in the bathroom. Blueberry Festival update up to 80 vendors. Cheer and football cannot mess with the blueberry festival. Fun Run: Please do it as we have people already signed up for it. So a Walk/Run planned pre established route will be provided for participants. It will start around 8AM and conclude just as the actual Festival is scheduled to begin at 9AM. T shirts may be provided for participants if the event is approved.

Reid Parker provided the Financial Audit results for the Town of Bridgeton 2022-2023 and they are in the packets provided by Mr. Parker. The Sewer Plant is on a 40 year Depreciation schedule. We will be diligently working on the Bank Reconciliations after the audit concludes for the 2023-2024 fiscal year. He highly approved of our working with Melonie from the League of Municipalities for accounting procedures and rules. We have to address the findings and respond to them officially. We have to be more diligent on the ACH deposits and general ledger entries. We have to add to the budget the rate schedule. Work on the billing research.

Cudos to the Bridgeton Fire District for their new and improved classification.

The Consideration of Swearing in Rocky Carter has been postponed to Next Months meeting. Rocky is out of the country.

There will be a training meeting June 26, 2024. This will be a Question and Answer forum directed by Cruddy Cans for the residents to see what services they provide.

## Citizen Input:

Swing mulch will be received and we will need volunteers to help spread out. Blue Cross has a memorial they will be doing with flowers around the gazebo. This should happen around Tuesday – 9AM.

Economic Development maybe look into the possibility of a laundry amount. Please understand that a business owner has to do this. We cannot do this as a town.

Continuation of this meeting will Continue May 28, 2024 at 7:00 here at the Town Hall.

Motion: Randy Alexander Second: Paul Tremblay

Time: 8:25 PM

Accepted: Mayor John Chittick Clerk Tonya Whitley Bell Date: